**Meeting Details**

* Date and Time: 31st August
* Location: SIS SR 3.3
* Agenda: Consultation with Supervisor and clarify project details

**Attendees**

* Present
	+ Rhea, Li Xiang, Piyush, Smeet
* Not Present
	+

**Announcements**

* Wiki page layout is ready
* Preliminary study on Python materials complete
* Preliminary EDA started.

**Summary**

1. Discussed what the data set, what the variables mean, and which ones will be the ones to focus on, how they will be interpreted
2. Discussed possible areas that can be explored for primary, secondary and tertiary analysis
3. Ruled out previously discussed ideas on recommendation system, narrowed on previously decided ideas based on Supervisor feedback
4. Met up with Supervisor to clarify project scope, added elements to the project to enrich understanding. Input additional statistical procedures to improve quality of analysis.

**Action items**

* Li Xiang and Piyush: Continue with EDA and write up key observations from EDA and visualize for next meeting.
* Rhea: Draft out Motivation, deliverables and roles for each member
* Smeet: Update Project Scope based on meeting discussion, revise timeline.