



16 Feb 2017 Supervisor Meeting 7

*Created by: Jeremy Ong (17/02/17)
Edited and Vetted by: Chermain Ang (17/02/17)*

DATE	TIME	VENUE
16-Feb-17	2:00 PM – 3:00 PM	SMU SIS MR 4.6
Meeting Type	Supervisor Meeting	
Facilitator	Chermain Ang	
Note taker	Gareth Ng	
Timekeeper	Jeremy Ong	
Attendees	Chermain Ang (CA), Gareth Ng (GN), Jeremy Ong (JO), Prof Kam Tin Seong (TS)	
Absentees	NA	
Agenda	<ol style="list-style-type: none"> 1. Update on Practicum 2. Interim Discussion 	
MEETING ITEM 1: Update on Practicum		Time Allocated 50 mins
Name	Discussion	Follow Up By
JO	<ol style="list-style-type: none"> a. Showed the excel file containing the cognitive data and explained how the team cleaned it. b. The team observed that there were two groupings. 	
TS	<ol style="list-style-type: none"> c. Is fine with how the team cleaned the data. d. The team should check for 3 different groupings: science, math, and reading. e. The team should find out which topic/group Singaporeans scored better in. f. The team should tabulate the data on JMP rather than continue to use excel for all the analysis. g. Guided the team in using JMP to show mean and median of public and private schools. Also showed the team how to get the standard deviation. h. The team should find out if top schools are good in all 3 groups. Find out the factors that may affect the performance. i. Perform descriptive analysis on the other surveys. 	All
Remarks		
MEETING ITEM 2: Interim Discussion		Time Allocated 10 mins
Name	Discussion	Follow Up By
CA	<ol style="list-style-type: none"> j. Asked Prof on the requirements for the interim presentation and report. 	



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	k. Also asked on the deadlines for each of them.	
TS	l. For the interim presentation, the team should look through all the questions and separate them. The team should also calculate the total score of each student and school to do a comparison. m. Show the difference and similarities of schools. n. Find out the questions which students do better in. o. All the content should be displayed on slides. p. Deadline of documentation is Sunday of week 8 at 2359.	
JO	q. Thanked Prof Kam and called an end to the supervisor meeting.	
Remarks		

To-do

No.	Action Items	Person I/C	Deadline	Remarks
1d	1. Identify the questions belonging to each group.	JO	18 Feb 17	
1e	2. Find out which topic/group Singaporeans scored better in.	GN	19 Feb 17	
1h	3. Use JMP to find out performance of top schools in all 3 groups and factors which may affect the performance.	CA	19 Feb 17	
1i	4. Perform descriptive analysis for other surveys.	CA	20 Feb 17	
2l, m, n	5. Prepare for the interim presentation.	All	22 Feb 17	