

**Date:** 16 April 2016

**Time:** 12.30am to 02.30am

**Venue:** Skype Meeting

**Attendees:** Leong Junkang, Gabriel – Team Skulptors Member  
Tan Siying – Team Skulptors Member  
Zhou Xuanyi – Team Skulptors Member

**Absentees:** NIL

**Agenda:** 1. Discussion on work progress.

## Discussion:

1. Discussion for possible last refinement on final report.
2. Discussion for possible last refinement on final poster.
3. Collating of code and all other artefacts required for submission.
4. Submission of all artefacts.
5. Team reflection on analytics practicum journey.

## Action Items:

No.	Task	In-charge	Due date
1	Submission of all artefacts.	Team Skulptors	17 April 2016

The meeting was adjourned at 02.30pm. This minute will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

*Gabriel*

Leong Junkang, Gabriel

Vetted and edited by,



Tan Siying