

Team Meeting Minutes #7

Date/Time	13th Feb 2018, 12pm to 6.45pm		
Venue	Singapore Management University (SMU), School of Law		
Attendees	Toh Ling Jing (Angie), Phang Shi Jia, Ryan Chia Cheng Yu		
Agenda	 Exploratory Data Analysis (Time-Series) Interim report and presentation progress 		

S/N	Notes/Task	Actor	Follow-up Action
1.	 Using Enterprise Miner, work on exponential smoothing to predict future forecasts after working on time-series similarity 	Ryan	- Work on Enterprise Miner Exponential Smoothing for Time-series analysis
2.	 Slides design template Complete interim report (75%) Complete interim slides (90%) 	Shi Jia, Angie	- To go through interim slides with supervisor on next meeting (20/02)