

Supervisor Meeting 1

Date & Time: 06 Jan 15:00pm - 15:20pm

Venue: SIS MR4.6

Attendees: Prof. Kam Tin Seong(Supervisor), Wang Sijia

Absentees: Ren Mengxi(Overseas for exchange), Wang Tianjing(Overseas for exchange)

Agenda:

1. Discuss with professor about project hunting process and ask for suggestion(how could we find sponsor, what industry should we look into).
2. Consult supervisor about how to book consultation in the following weeks and how frequent is it.

Details:

1. Regarding to what kind of project should be looking for, professor suggests us to find a sponsor first and figure out what problem they are currently facing during discussion.
2. Some idea for sponsor: 1) SMU library. There are two groups currently working with library, but they have several projects. Approach them and see what they are doing. 2) SMU Shop: they have a lot of sales information and transaction data, which is captured in their system. Understand their problem, product, customer, promotion strategy etc and see what we can do. 3) In AY15-16 Term 2, there are a lot of good projects. Consult the seniors and ask for contact to see if there is any company would like to do a second project.

Action Plan:

Item	Person in charge	Deadline
Project hunting	All	Jan.08
Book weekly meeting hours	All	Jan.13