Date:	28 March 2016
Time:	05.00pm to 09.00pm
Venue:	SMU School of Information Systems Level 2

Attendees:	Leong Junkang, Gabriel	– Team Skulptors Member
	Tan Siying	– Team Skulptors Member
	Zhou Xuanyi	– Team Skulptors Member

Absentees:	NIL

Agenda:	1. Discussion on work progress.

Discussion:

1. Discussion on additional content that should be added into final report based on mid-term report scores and feedback.

2. Updates on coding progress for dashboard.

3. Discussion on databases to be used for dashboard.

4. Brainstorming of possible outline for flow of final report.

5. Discussion on possible ways to code warehouse utilization segment of dashboard.

6. Integration of codes, debugging and testing of dashboard.

Action Items:

No.	Task	In-charge	Due date
1	Coding, Integration, testing and debugging.	Tan Siying Zhou Xuanyi	08 April 2016
2	Wiki updates	Gabriel Leong	08 April 2016
3	Report writing.	Gabriel Leong	08 April 2016

The meeting was adjourned at 09.00pm. This minute will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Gabriel

Leong Junkang, Gabriel

Vetted and edited by,

Tan Siying