

<b>Date</b>	Tuesday, 23/01/2018
<b>Time</b>	12:30 pm – 15:30 pm
<b>Venue</b>	LKS Lib – Project room 4-13
<b>Attendees</b>	Tan Yongjin, Wu Wei, Wang Miaoqiong
<b>Agenda</b>	1. Discuss ODD data

S/N	Item Discussed	Remarks
<b>1</b>	<b>Discuss ODD Data</b>	<ul style="list-style-type: none"> <li>In this meeting, we mainly focused on discussing ODD data, includes understanding meaning of each column, business rule and data type of each column.</li> <li>As suggested by project sponsor -Viviane, we used ODD Sep. 2017 with 60 columns as main template for ODD datasets.</li> </ul>

Prepared by,

Miaoqiong