

ANLY482 MEETING MINUTES (INTERNAL)

(10 NOVEMBER 2016)

Date:	10 November 2016
Time:	16:00-17:00
Venue:	SMU SIS Level 4
Attendees:	SMU: Anita, Sally, Xiu Ming
Agenda:	<ul style="list-style-type: none">• Project discussion

S/N	Things Discussed/Done	Remark
1.	Follow up on Supervisor meeting	<ul style="list-style-type: none">• Possible factors affecting SGAG's KPIs• Discussion on metadata on which are the factors or if there's necessity to derived new column for factors• Check with SGAG what KPI they are using

Item Due/Actions
Deadline: 11 November 2016 <ul style="list-style-type: none">• Each member to look at dataset again and resume discussion on tomorrow's meeting• Check with Karl what are the KPIs that SGAG currently use