

Date	Tuesday, 13/02/2018
Time	13:00 – 19:00
Venue	LKS Lib proj. 5-3
Attendees	Tan Yong jin, Wu Wei, Wang Miaoqiong
Agenda	<ol style="list-style-type: none"> 1. Generate output0 report (Monthly, quarterly)- adding filter, adding drill down features 2. Update database (adding date column for ODD table) 3. Preparation for midterm

S/N	Item Discussed	Remarks
1	Generate output0 report (Monthly, quarterly)- adding filter, adding drill down features	In this meeting, we mainly focus on generating ODD report (output0). We tried to improve the existing charts by adding drill through features and filter. We also change data fetching method from direct import to custom import. By using customized SQL query, we can select the required data columns when getting data from SQL server.
2	Update database (adding date column for ODD table)	We realized that the data used to generate report contains data columns from both OPMS and ODD table. Initially, we planned to use SQL join function to combine table together, but we founded it is infeasible, as the data type in two files are different even they store same information. Also, there is no clear label in raw data files to indicate the datetime to which the record belongs. Thus, we finally decided to drop existing table, and added a new column to indicate datetime in ODD table.
3	Preparation for midterm	We also discussed interim presentation structure. E.g. what components need to be included in the presentation slides? What deliverables will be presented during the midterm?

Prepared by,
Wang Miaoqiong