

# Analytics Practicum Team Meeting 06

MINUTES

NOVEMBER 22, 2016

1900 - 2100

SKYPE & TELEGRAM

MEETING CALLED BY	Bowei
TYPE OF MEETING	Poster Design & Deliverables
FACILITATOR	-
NOTE TAKER	Chong Xin
TIMEKEEPER	Chong Xin
ATTENDEES	Chong Xin, Bowei, Hui Min

## Agenda topics

1900 - 2030

POSTER DESIGN

ALL MEMBERS

DISCUSSION	<ul style="list-style-type: none"> <li>- Poster will include 7 sections: About the NLB, Project Objective, Marker Layer, Adjustable Buffer, Choropleth Map, Patron Profile, and Applying the Huff's Model.</li> <li>- Bowei and Hui Min to supply the screenshots and related description required for the poster</li> <li>- Chong Xin to do up the poster design and vet through the content</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
- As per mentioned above	All members	23 <sup>rd</sup> Nov 2016

2030 - 2100

DELIVERABLES

ALL MEMBERS

DISCUSSION	<p>Huff Model visualization:</p> <ul style="list-style-type: none"> <li>- Unable to visualize the overall patron flow to library</li> <li>- To use choropleth map to visualize the patron flows to each library</li> <li>- As users will usually not compare the differences of ALL the libraries, we can just allow them to select the individual libraries which they are interested in and compare the differences before/after adding/removing/moving a new library</li> <li>- To have a placeholder name like "New Library 1" when a new library is added to the dashboard</li> </ul> <p>Deliverables</p> <ul style="list-style-type: none"> <li>- Update wiki page</li> <li>- Do up poster</li> <li>- Finalize dashboard</li> <li>- Slides for the conference</li> <li>- Written report</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
- As per mentioned above	All members	25 <sup>th</sup> Nov 2016

OBSERVERS	-
SPECIAL NOTES	-