

Attendees	SMU: <ul style="list-style-type: none"> • Wang Ziteng • Desmond Lin • Cheryl Yong • Joanne Tan Sponsor: <ul style="list-style-type: none"> • Nguyen Le Thi • Chun Keong • Alex (SMU MBA Intern)
Date/Time	2017/09/13 1pm – 3pm
Location	Johnson & Johnson Office
Meeting Agenda	Agenda of the meeting was to, <ul style="list-style-type: none"> • Clarify on questions regarding data • Confirm on timeline • Get data for adult shower
Notes	<ul style="list-style-type: none"> • CK will provide data on Net Trade Sales (NTS) for both Baby Oil and Adult Wash. But he is unable to provide the transaction data. It will only be the aggregated data for 7 months. • Notes about Data: <ul style="list-style-type: none"> ○ K&L column is material master information. Hence, the derivation of it isn't totally comprehensible as it's extracted from the system. ○ Purchase Information Record (PIR) is from manufacturing site to Distribution Centre (DC) ○ ZZIC -> Internal site ○ PB00 -> External site ○ 110A -> represents DC ○ If there's freight and other cost in BOM L3, then it means that it's externally sourced. Otherwise, it's internally sourced if there's an absence of freight. ○ Philippines does not produce anything. They just have raw materials which they sell to other D/C. They also "sell" to external contractors who do value adding for them (e.g. sending both the labels and WIP bottles) before they sell these value-added items back to them, which JnJ then sell to other D/C. ○ Cosmo stands for vendor or sub-contractor.

To-do		Action
	<ul style="list-style-type: none"> - SMU to put more details into project timeline as seen on share point (to be done by 15/09/2017) - To complete initial draft for ER model by 15/09/2017 so that we can revise for the UML Diagram - Send additional list of questions with snapshot 	SMU Students
	<ul style="list-style-type: none"> - Adult Wash Data, NTS, Quantity Mapping relationship 	Johnson and Johnson