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| Date: January 12, 2018 |
| Time: 0930 – 1130hrs  |
| Location: SOB GSR 2-4 |
| Attended By: Josh, Friedemann |

**Internal Meeting Minutes 01**

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| **No.** | **Agenda** | **Action By:** |
| 1 | Consolidate knowledge to create the outline for the Research Proposal | Both |
| 2 | Discussion on possible techniques in data cleaning and analysis, with consideration that the dataset obtained would likely contain both numerical and categorical dataMethods discussed include:* Collinear regression
* Gradient boosted trees
* Restrcited Boltzmann Machine
 | Both |
| 3 | Set up a meeting time with Supervisor * To coordinate to meet Prof Kam after data has been obtained
 | Both |
| 4 | Set up a meeting time with Sponsor  | Both |

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| **No.** | **Tasks Allocated** | **By (date):** | **Action By:** |
| 1 | Minutes to be up on Wiki | Jan 13 | Josh |
| 2 | Research into Restrcited Boltzmann Machine (RBM) method | Jan 13 | Friedemann |
| 3 | Research proposal to be completed | Jan 14 | Both |